

## **JOB OPENING ANNOUNCEMENT**

**(Revised)**

**Job Title:** Ranch Hand

**Report To:** Ranch Manager

**Department:** Agricultural

**Job Vacancy:** YAN-26-04

**Status:** Full-Time; Non-exempt

**Starting Wage:** DOE

**Opening Date:** 1-5-2026

**Closing Date:** Until Filled

### **POSITION DESCRIPTION:**

The Ranch Hand performs duties associated with cattle ranching and provide manual assistance to the Ranch Manager with herding cattle from pasture to pasture, weaning calf from mother cow. Assist with branding, castrating, and provide veterinarian treatments, build and/or repair fences, and pasture maintenance per US Forest Service Grazing Permit.

### **QUALIFICATIONS:**

- High School Diploma or GED, or experience preferred.
- Minimum of two (2) years' experience on ranching.
- Must be able to lift 50 lbs or more.
- Must be able to horseback up to 10 miles (16 kilometers) per day.
- Must be able to operate heavy equipment.
- Must have a valid Arizona Driver License and be insurable with the Yavapai-Apache Nation's Insurance Policy and maintain insurability throughout the duration of employment.

### **DUTIES AND RESPONSIBILITIES:**

- Assist with maintaining range improvements such as building and/or repairing fences from pasture to pasture to meet US Forest Service Grazing Permit.
- Assist with transporting or arrange for transport of livestock-to-Livestock Auction for Sale.
- Assist with livestock to identify ownership and grade using brands, ear tags, and assist with castrating, branding, and providing vaccinations.
- Assist with keeping records on the number of new calves born and must know how to wean a calf from its mother cow successfully.
- Must be able to herd livestock from pasture to pasture to graze areas to ensure that they have sufficient access to food and water using horses or all-terrain vehicles.
- Must have knowledge of US Forest Service Allotment Management Plan and Annual Operating Instructions on grazing rotation schedule and follow schedule.
- Must be able to work in all types of weather conditions.
- Maintains a positive working relationship with Staff other Tribal departments.
- Accomplishes other job-related duties as assigned by Ranch Manager or Farm & Ranch Supervisor.

### **Physical Requirements**

The employee must be able to work in all types of climates, both indoors and outdoors. Work may be performed in adverse weather and environment condition. Work may be performed from ladders or scaffolding, and possibly in hazardous atmospheres. Employee is subject to shift work, may work alone. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus. The noise level in the environment is typical of a construction type setting but is normally typical of an office environment. While performing duties of this job the employee is required to sit; talk or hear; stand; walk; use hands to fingers, handle or operate objects, tools or controls; and reach with hands and arms.

Physical demands include but are not limited to standing, crouching, climbing stairs and ladders, reading, twisting, repetitive motion and lifting.

**How to apply: Please submit your resume and application to:**  
**Yavapai-Apache Nation / Human Resources**  
**2400 W. Datsi / Camp Verde, AZ 86322**  
**P: 928-567-1062 / Fax: 928-567-1064**  
**[www.yavapai-apache.org](http://www.yavapai-apache.org)**

**INDIAN PREFERENCE:**

Preference will be given to qualified applicants who are members of federally recognized Indian tribes. To be considered for Indian Preference, you must submit your Certificate of Indian Blood (CIB) with your application.

**WILL BE REQUIRED TO PASS A PRE-EMPLOYMENT DRUG SCREEN AND  
COMPLETE A BACKGROUND CHECK WHICH WILL INCLUDE  
FINGERPRINTING**