

JOB OPENING ANNOUNCEMENT

Job Title: Deli Supervisor

Report To: Store Manager

Department: Marketplace

Job Vacancy: YAN-25-117

Status: Full-Time, Non-Exempt

Starting Wage: DOE

Opening Date: 11/24/2025

Closing Date: Until Filled

POSITION DESCRIPTION:

Coordinates food service activities, deli, by performing the following duties personally or through subordinate supervisors.

QUALIFICATIONS:

- One-year certificate from college or technical school; or three to six months related experience and /or training; or equivalent combination of education and experience.
- Applicant must have or be able to obtain a Food Handling License.
- Applicant must have reliable mode of transportation.
- Ability to calculate figure and amounts; such as discounts, proportions, percentages.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals. Ability to write routine reports and correspondence. Ability to peak effectively before groups of customers or employees.
- *Continuous Learning*-Seeks feedback to improve performance; pursues training and development opportunities; share expertise with others.
- *Job Knowledge*-Competent in required job skills and knowledge; exhibits ability to learn and apply new skills; keep abreast of current developments; requires minimal supervision.
- *Use of Technology*- Individual should have Word Processing and Order processing knowledge.
- *Customer Service*-Responds promptly to customer needs; solicits customer feedback to improve service; responds to request for service and assistance.
- *Communications*-Expresses ideas and thoughts verbally; exhibits good listening and comprehension; keeps others adequately and informed.
- *Cooperation*-Exhibits tact and consideration; offers assistance and support to co-workers.
- *Managing Customer Focus*-Promotes customer focus; establishes customer service standards; provides training in customer service delivery; monitors customer satisfaction; develops new approaches to meeting customer needs.
- *Oral Communication*-Speaks clearly and persuasively in positive or negative situations; listens and gets clarification; responds well to questions.

- *Cost Consciousness*-Works within approved budget; develops and implements cost saving measure; contributes to profits and revenue; conserves organizational resources.
- *Strategic Thinking*-Analyzes market and competition; adapts strategy to changing conditions.
- *Adaptability*-Adapts to changes in the work environment; manages competing demands; changes approach or method to best fit the situation; able to deal with frequent change, delays or unexpected events.
- *Personal Appearance*-Dresses appropriately for position; keeps self well groomed.
- *Attendance/Punctuality*-Is consistently at work and on time
- *Dependability*-Follows instructions, responds to management direction.
- *Initiative*-Asks for and offers help when needed.
- *Innovation*-Displays original thinking and creativity.
- *Planning/Organizing*- Prioritizes and plans work activities; uses time efficiently.
- *Quality*-Demonstrates accuracy and thoroughness; monitors work to ensure quality.

DUTIES AND RESPONSIBILITIES:

- Estimates food costs, requisitions or purchases supplies.
- Confers with food preparation and other personnel to plan menus and related activities such as deli operations.
- Inspects food and food preparation to maintain quality standards and sanitation regulations.
- Investigates and resolves food quality and service complaints.
- Performs cashiering and other clerical duties.
- Searches records to assist subordinates in locating and reconciling posting errors on customer invoices, verifies accuracy of transactions.
- Improves efficiency of subordinates.
- Maintains harmony among workers and assists in resolving grievances.

Physical Requirements

This position requires constant standing, bending and reaching with a moderate amount of manual dexterity. Frequent lifting of 1 to 5 pounds and occasional lifting of up to 40 – 50 pounds are required. Ability to be on call, work all shifts, weekends and holidays as needed by the business, as well as work on-site alone as required. Must spend the majority of the shift standing with frequent bending and lifting.

How to apply: Please submit your resume and application to:

Yavapai-Apache Nation / Human Resources

2400 W. Datsi / Camp Verde, AZ 86322

P: 928-567-1062 / Fax: 928-567-1064

www.yavapai-apache.org

INDIAN PREFERENCE:

Preference will be given to qualified applicants who are members of federally recognized Indian tribes. To be considered for Indian Preference, you must submit your Certificate of Indian Blood (CIB) with your application.

**WILL BE REQUIRED TO PASS A PRE-EMPLOYMENT DRUG SCREEN AND
COMPLETE A BACKGROUND CHECK WHICH WILL INCLUDE
FINGERPRINTING**

