

## JOB OPENING ANNOUNCEMENT

(Repost)

**Job Title:** Horticulturist/Tractor Operator      **Report To:** Agricultural Resource Mgr.

**Department:** Agricultural Resource      **Job Vacancy:** YAN-24-060

**Status:** Full-Time; Non-Exempt      **Starting Wage:** DOE

**Opening Date:** 8/26/2024      **Closing Date:** 9/6/2024

### **POSITION DESCRIPTION:**

The Horticulturist / Tractor Operator will provide technical support to the Nation's Agriculture Resource Department in gardening and assist the Farm Supervisor with equipment repairs ranging from power equipment (Weed eaters, Chainsaws, etc.) to farm equipment. Duties range from cultivating, planting, harvesting fresh produce and transport to the Nation's Food Bank to distribute to the Nation's members and their households who are in need of fresh food due to the COVID-19. They also perform regular engine maintenance, inspect, maintain, diagnose, and assist with repairing farm equipment.

### **QUALIFICATIONS:**

- High School Diploma or GED or Bachelor's Degree as a Horticulturist or in a related field.
- Must have six months experience in farming and gardening preferred.
- Must be friendly and able to work with the general public.
- Must be enthusiastic, motivated and well-organized, and be able to work both as part of a team and independently.
- Must have some computer skills and able to utilize: Excel, Power Point, and Word, or equivalent.
- Must have knowledge of organic gardening methods and techniques.
- Must have knowledge of health and safety rules and legislation.
- Physically in good shape and able to do hard manual labor.
- Must have valid Arizona Driver's License and or CDL License and be insurable with the Nation's auto insurance policy and sustain insurability throughout the duration of employment.

### **DUTIES AND RESPONSIBILITIES:**

- Develop a plan and carry out all tasks to keep garden thriving throughout the year.
- Must be knowledgeable about soil conditions, irrigation needs, and nutrient requirements
- Decide which produce and flowers to plant and/or transplant seedling by hand.
- Harvest vegetables by hand or machinery and distribute to the Nation's Food Bank.
- Apply pesticides, herbicides, or fertilizers to crops for pest and disease control.
- Make sure all garden equipment is correctly maintained and serviced routinely.
- Clean fence line with weed eaters and install new fencing and/or electric lines to keep animals out of produce gardens.
- Irrigate garden and fruit fields early in the morning or late at night.

- Must be able to work under extreme weather conditions, work long hours including weekends and holidays.
- Inform Manager and Farm Supervisor on progress of crops.
- Ensuring a safe working environment for everyone working in the garden.
- Establish and maintain effective working relationships with other department staff, tribal departments, and general public.
- Perform other related duties as assigned to mitigate and respond to COVID-19, agriculture activities and tasks.
- Accomplish other job-related duties as assigned by Supervisor or delegate and Manager.

### **Physical Requirements**

The employee must occasionally lift and/or move objects weighing up to eighty (80) pounds. The employee must be able to work in all types of climates, both indoors and outdoors. Work may be performed in adverse weather and environment condition. Work may be performed from ladders or scaffolding, and possibly in hazardous atmospheres. Employee is subject to shift work, may work alone.

Specific vision abilities required this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus. The noise level in the environment is typical of a construction type setting but is normally typical of an office environment.

**How to apply: Please submit your resume and application to:**

**Yavapai-Apache Nation / Human Resources**

**2400 W. Datsi / Camp Verde, AZ 86322**

**P: 928-567-1062 / Fax: 928-567-1064**

**[www.yavapai-apache.org](http://www.yavapai-apache.org)**

### **INDIAN PREFERENCE:**

Preference will be given to qualified applicants who are members of federally recognized Indian tribes. To be considered for Indian Preference, you must submit your Certificate of Indian Blood (CIB) with your application.

**WILL BE REQUIRED TO PASS A PRE-EMPLOYMENT DRUG SCREEN AND  
COMPLETE A BACKGROUND CHECK WHICH WILL INCLUDE  
FINGERPRINTING**