

RESOLUTION NO. 76 - 2022
OF THE GOVERNING BODY OF THE
YAVAPAI-APACHE NATION

A Resolution Authorizing the Nation to Submit a Grant Application to the United States Environmental Protection Agency GAP Program for Implementation of Environmental Programs for the Yavapai-Apache Nation

WHEREAS: The Yavapai-Apache Tribal Council (“Council”) is authorized to represent the Yavapai-Apache Nation (“Nation”) and act on all matters that concern the health and welfare of the Nation, and to make decisions not inconsistent with or contrary to the Constitution of the Yavapai-Apache Nation (“Constitution”) as provided under Article V(a) of the Constitution; and

WHEREAS: The Council is authorized to negotiate and enter into agreements with federal, state, and local governments and to accept grant funds as provided under Article V (b) and (s), respectively, of the Constitution; and

WHEREAS: The Council is authorized to manage all tribal economic affairs and to appropriate and regulate the use of the Nation’s funds as provided under Article V (i) and (k), respectively, of the Constitution; and

WHEREAS: The Nation’s Contracts and Grants Manager, in conjunction with the Nation’s Environmental Protection Department, recommends that the Nation apply for grant funding as follows:

- (1) Funding Agency: U.S. Environmental Protection Agency
- (2) Amount of funding application: \$ 209,232.00
- (3) Term of grant: 1 year, Oct. 1, 2022 – Sept. 30, 2023
- (4) Matching funds and source: No Match Required
- (5) Nation’s Department or Program administering the grant: Environmental Protection Department.
- (6) Purpose and use of grant funds: Funds will be used to review current projects and implement additional projects
- (7) Budget attached or not required: See attached Work Plan and budgets for years one and two of the grant.

WHEREAS: The Tribal Council finds it in the Nation’s best interest to authorize the above-described grant application.

NOW THEREFORE BE IT RESOLVED that the Yavapai-Apache Tribal Council, in Council assembled, at which a quorum is present, hereby authorizes the Nation to apply for grant funding to the above-named funding agency in the amount and for the term described above.

BE IT FURTHER RESOLVED that the Nation agrees that it will comply with all program guidelines and regulations applicable to the above referenced grant program and the certifications required in the grant application.

BE IT FURTHER RESOLVED that the Council authorizes the Nation's Contracts and Grants Manager to take all actions necessary to complete the grant application and to submit all necessary information to the funding agency in furtherance of the authorized grant application and authorizes the Nation to receive and expend the grant funds in accordance with the grant requirements and the Nation's Budget Code and Financial Policies.

BE IT FINALLY RESOLVED that the Chairman and Vice-Chairwoman, or either of them, are hereby authorized to take such further action as deemed necessary to carry out the intent and purposes of this Resolution.

CERTIFICATION

I hereby certify that the foregoing resolution was adopted by an affirmative vote of the Tribal Council, with a quorum in attendance, presented for approval on May 5 2022, by a vote of 9 in favor, 0 opposed and 0 abstaining, pursuant to the authority contained under the Constitution of the Yavapai-Apache Nation as cited above.




Jon Huey, Chairman

ATTEST:

Karla Reimer

Karla Reimer, Council Secretary

Approved as to form:


Office of the Attorney General

EXHIBIT A

**Yavapai-Apache Nation
Grant Application
Environmental Protection Agency
GAP Program
2022-2023**

May 5, 2022

**Table 1: General Assistance Program Standardized Work Plan Format Tribe: Yavapai-Apache Nation of the Camp Verde Indian Reservation, Arizona Region: 9
Work Plan Period - Begin: 10/01/2022 End: 09/30/2023**

Work Plan Component 1: Administrative and Financial

Description: The General / Administrative / Financial component focuses on managing the financial, administrative, personnel, and miscellaneous aspects of the environmental programs department

Long-Term Outcome(s) (Changes in the Environment, Public Health, Behavior or Knowledge):

- Establish and maintain policies, procedures, and systems that ensure administrative and financial compliance with all applicable tribal, local, state, and federal requirements, including timely submission of reports
- Establish and maintain policies, procedures, and systems that optimize the efficiency and effectiveness of all environmental department activities
- Secure, maintain, and properly manage funding necessary to fulfill all environmental program goals and objectives

Intermediate Outcome(s) (this work plan period):

- Funding secured for FY2023 activities
- All financial and progress reporting completed
- Compliance with federal and grant requirements
- Up to date strategic planning and management systems

Measures: 1.1 - B.2.1; 1.2 - B2.4; 1.3 - B.3.6; 1.4 - B.2.4; 1.5 - B.8.3

ESTIMATED COMPONENT COST: \$18,144

ESTIMATED COMPONENT WORK YEARS: 0.30

#	COMMITMENTS/ACTIVITIES (and timeframes)	EST. COST	ESTIMATED COMPONENT WORK YEARS: 0.30		
			END DATE	POSITIONS	OUTPUTS AND DELIVERABLES
1.1	Develop a combined annual budget for all 2023-2024 ETEP objectives that includes possible funding sources.	\$4,284	12/31/2022	EM,ESV, ES	Combined annual funding budget for FY24 will be the deliverable.
1.2	Prepare and submit quarterly and EOY progress reports, financial reports, and grant drawdown requests	\$5,950	9/30/2023	EM, ESV, ES	-Quarterly Progress Reports -End of Year (EOY) Report -Financial Reports -Drawdown Requests
1.3	Review EPA's annual GAP EOY evaluation report and provide feedback to EPA	\$3,450	9/30/2023	EM, ESV, ES	-Written Comments on EPA EOY Evaluation Report
1.4	Identify, pursue, and secure other funding for 2025 TEP objectives (see combined annual funding plan)	\$4,460	9/30/2023	EM, ESV, ES	Submit grant funding opportunities

Work Plan Component 2: Waste Management

Description: The Waste Management priority program area focuses on the proper management of solid and hazardous wastes

Long-Term Outcome(s) (Changes in the Environment, Public Health, Behavior or Knowledge):

- Tribally approved ISWMP on 10/2016
- Maximize source reduction, reuse, and recycling of wastes, and diversion of waste streams from landfills
- Eliminate illegal dumping and dump sites throughout reservation lands
- Properly manage all wastes within reservation lands
- Maintain and operate financially self-sufficient waste collection and management facilities and services
- Achieve and maintain compliance with all applicable tribal and federal waste management laws, and expand tribal waste laws to adequately address any deficiencies

Intermediate Outcome(s) (this work plan period):

- Update Standard Operation Procedures for Transfer Stations
- Expansion of food waste composting

Measures: 2.1: E.3.7; 2.2: E.3.8; 2.3: E.3.1; 2.4: E.3.8; 2.5: E3.8

ESTIMATED COMPONENT COST: \$28,077

		ESTIMATED COMPONENT WORK YEARS: 0.40	
2.1	Conduct research on toxic hazardous spill prevention, for compliance and enforcement	12/31/2021	ESV, ES Research documents will be submitted as a deliverable
2.2	Expand and relocate food waste composting operation, to Upper Cloverleaf property	9/30/2022	ESV, ES A framework for expansion of composting program will be the deliverable
2.3	Schedule, coordinate, and conduct a Household Hazardous Waste event annually	9/30/2022	ESV, ES Documents of project will be submitted as the deliverables
2.4	Conduct 2 community cleanup events in conjunction with an outreach event focusing on recycling, one in each of the 5 communities on the reservation.	6/30/2022	EV, ES Summary of items cleanup up in the community. Copy of educational materials created and distributed to the community.

Work Plan Component 3: Air Resources

Description: The Air Resources priority program area focuses on controlling and minimizing indoor and outdoor air pollution

Long-Term Outcome(s) (Changes in the Environment, Public Health, Behavior or Knowledge):

- Control, reduce, and eliminate indoor air quality pollution and associated human health impacts
- Control, reduce, and eliminate outdoor air quality pollution and associated environmental and human health impacts on and off reservation lands (especially Clarkdale)
- Achieve and maintain compliance with all applicable Tribal and federal air resources protection laws, and expand tribal air resource protection laws to adequately address any deficiencies
- Tribe has completed an Level IV Emissions Inventory
- Tribe has completed a Quality Assurance Project Plan (QAPP)

Intermediate Outcome(s) (this work plan period):

- Gather Air Quality PM 10, 2.5 data from two monitors, Tunlii and Camp Verde
- Establish education and outreach material
- Attend ITEP indoor air quality staff training

Measures: 3.1: C.3.10; 3.2: C.3.19; 3.3: C.2

ESTIMATED COMPONENT COST: \$19,455

ESTIMATED COMPONENT WORK YEARS: 0.30

3.1	Staff will gather air quality data from monitors located at Tunlii – Tribal Housing facility and Camp Verde EDA facility, for PM 10, 2.5, respectively.	\$8,805	09/30/2023	EM, ESV, ES	Air quality data will be submitted to EPA, as the deliverable.	
3.2	Staff will perform indoor air quality tests/ assessments for Montessori, Day Care, and Senior Citizen buildings for radon, carbon monoxide, etc.	\$4,500	06/31/2022	EM, ESV, ES	The indoor air quality tests/ assessments will be submitted as the deliverable.	
3.3	Staff will establish education outreach materials for indoor air quality, for the children.	\$3,150	9/30/2022	ESV, ES	Indoor air quality education materials be submitted as the deliverables.	
3.4	Attend ITEP Indoor Outdoor/ Air Quality staff training to build skills and capacities relating to the air resources program area objectives	\$3,000	9/30/2022	EM, ESV, ES	ITEP Outdoor/ Indoor trainings attended will be submitted as deliverable.	

Work Plan Component 4: Toxic & Hazards

Description: The Toxic and Hazardous Substances priority program area focuses on the use and management of toxic and hazardous substances, and decreasing their impacts on human health and the environment (including from pesticides, brownfields, underground storage tanks, etc.)

Long-Term Outcome(s) (Changes in the Environment, Public Health, Behavior or Knowledge):

- Decrease and eliminate human exposure to toxic and hazardous substances through safe and proper use, management, and monitoring of pesticides, USTs, brownfields, etc.
- Decrease, minimize, and eliminate the release of toxic and hazardous substances into the environment through safe and proper use, management, and monitoring of pesticides, USTs, brownfields, etc.
- Decrease and eliminate the acquisition and use of toxic and hazardous substances throughout reservation lands to protect human health and the environment (including through the use of eco-friendly alternatives)
- Achieve and maintain compliance with all applicable tribal and federal toxic and hazardous substance laws, and expand tribal toxic and hazardous substance laws to adequately address any deficiencies

Intermediate Outcome(s) (this work plan period):

- Maintain pesticides handler training credentials/certifications
- Provide pesticide handler training/issuing worker/handler cards
- Continue pesticide inspections
- Draft Standard Operation Procedures for pesticide inspections

Measures: 4.1: G.3.15; 4.2: G.3.16; 4.3: G.2, 4.4: G.3.18, 4.5: G.3.22 4.6: No indicators for MP3

ESTIMATED COMPONENT COST: \$20,255

ESTIMATED COMPONENT WORK YEARS: 0.31

4.1	Maintain pesticides handler trainer credentials/certification (participate in recertification training and obtain recertification as required)	\$5,421	9/30/2022	ESV, ES	Maintain pesticide handler training certifications. Submit certification as a deliverable	
4.2	Provide pesticides handler and use training and issue handler certification cards on an annual basis and as needed	\$4,208	9/30/2022	ESV, ES	Provide pesticide handler certification cards as needed	
4.3	Continue pesticide inspections within reservation lands, for YAN Public Works, ag dept., tribal housing	\$5,686	9/30/2022	ESV, ES	Pesticides inspection forms will be submitted as the deliverables	
4.4	Draft Standard Operation Procedures for pesticide inspections area objectives	\$4,940	9/30/2022	ESV, ES	Pesticides Inspection SOP will be submitted as deliverables	

Work Plan Component 5: Climate Change Adaption and Resilience Planning – Surface Water

Description: The Climate Change priority program area focuses on mitigating the tribe's impacts on climate change and adapting to the climate change impacts that occur (regardless of the cause)

Long-Term Outcome(s) (Changes in the Environment, Public Health, Behavior or Knowledge):

Understand and proactively prepare for and adapt to climate change in ways that minimize impacts on human health and the environment within reservation lands (especially impacts to the Verde River and other water resources)Mitigate climate change impacts, including minimizing greenhouse gas emissions, that result directly and indirectly from tribal sources and activities. Adaptation strategies for the assessed impacts of climate change to surface water.

Intermediate Outcome(s) (this work plan period):

- Tribal Council and Community will better understand the risks and vulnerabilities related to climate change and surface.
- Tribal Council/ Community will have increased capacity to participate in regional climate change planning related to surface water.
- Tribal Environmental Department will have increased capacity in climate assessment and planning.

Measures: 5.1: B.7.12; 5.2: B.7.12; 5.3: B.6.7; 5.4: B.2.2

ESTIMATED COMPONENT COST: \$33,694		ESTIMATED COMPONENT WORK YEARS: 0.46			
5.1	Develop a DRAFT Surface Water Climate Change Adaptation Plan for the Yavapai Apache Nation	\$11,743	9/30/2022	EM, ESV, ES	DRAFT Surface Water Climate Change Adaptation Plan
5.2	Update YAN Surface Water Climate Vulnerability and Risk Assessment	\$8,803	9/30/2022	EM, ESV, ES	Updated YAN Surface Water Climate Vulnerability and Risk Assessment
5.3	Secure a consultant to assist with research, analysis, and document development	\$6,303			Consulting Agreement will be submitted as deliverable
5.4	Obtain training and develop internal capacity to participate and facilitate the development of adaptation strategies for surface water	\$5,305	9/30/2022	EM, ESV, ES	A list of trainings attended will be submitted as a deliverable

Work Plan Component 6:: Education & Outreach

Description: The Education & Outreach priority program area focuses on increasing awareness of environmental issues and opportunities, and engaging community members, partners, and other stakeholders in addressing these issues and opportunities

Long-Term Outcome(s) (Changes in the Environment, Public Health, Behavior or Knowledge):

- Maximize awareness of key environmental issues and opportunities affecting the tribe among tribal leadership, community members, employees, visitors, outside communities, and others in a manner that will facilitate behavioral changes that improve environmental and human health conditions
- Maximize engagement and involvement in events and activities to discuss and address key environmental issues and opportunities in a manner that will improve environmental and human health conditions
- Develop, implement, and maintain systems that effectively communicate environmental issues and opportunities to tribal leadership, community members, and other stakeholders across all sectors
- Develop effective inter-jurisdictional, interdepartmental, and inter-organizational partnerships to maximize resources and efforts in addressing key environmental issues and opportunities

Intermediate Outcome(s) (this work plan period):

- Prepare/submit annual EPD report to Tribal Council
- Plan/coordinate/host annual Earth Day event
- Participate in Community Health Coalition

Measures: 6.1: B.6.8, 6.2: B.6.10, 6.3: B.6.2

ESTIMATED COMPONENT COST: \$19,195

		ESTIMATED COMPONENT WORK YEARS: 0.32		
		12/31/2022	EM, ESV, ES	Conduct a presentation to Tribal council
6.1	Prepare and submit annual EPD report to the Tribal Council (including a summary of performance, accomplishments, major challenges, major opportunities, etc.)	\$6,248	EM, ESV, ES	
6.2	Plan, coordinate, and host an annual environmental department event to reach new audiences, develop new methods for conducting community outreach, and to conduct education on new topics; perform post- event evaluation (for participants) and debrief (with staff) to improve E&O strategies	\$9,500	EM, ESV, ES	The information gathered for event will be submitted as the deliverables
6.3	Participate in community health coalition in collaboration with community members and other departments on health-related issues and opportunities	\$3,447	ESV, ES	Agenda, sign in sheets, and documents will be submitted as deliverables

Work Plan Component 7: Travel & Meetings

Description: The Travel and Training area focuses on managing the financial, administrative, personnel, and miscellaneous aspects of the environmental programs department
Long-Term Outcome(s) (Changes in the Environment, Public Health, Behavior or Knowledge): Establish and maintain policies & procedures that ensure the travel & training aspects and timely submission of reports of the environmental department
Establish and maintain a fully-functioning staff of trained and qualified employees that can fulfill all environmental department goals and objectives: Secure, maintain, and properly manage funding necessary to fulfill all training goals and objectives
Intermediate Outcome(s) (this work plan period): Attend all recommended conferences, trainings, and meetings

Measures: 7.1: B.6.8

ESTIMATED COMPONENT COST: \$29,249

ESTIMATED COMPONENT WORK YEARS: 0.33

7.1	EPD staff will attend annual conference, RTOC meetings, ITCA bi-annual managers, air quality and solid waste meetings. Will pursue partnerships on all program issues/opportunities that relate to annual objectives.	\$33,869	9/30/2023	EM, ESV, ES The meeting, training information learned at all events will be submitted as the deliverable.
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Yavapai-Apache Nation

Phone: (928) 567-3649

Fax: (928) 567-3994

**Proposed
Yavapai-Apache Nation
EPA Proposed Budget FY 2022
GAP Funding
Project Period: 10/01/2022 to 09/30/2023**

A. Personnel

<u>Position</u>	<u>FTE</u>	<u>Salary</u>	
Environmental Director	.8	47,160	
Environmental Supervisor	.75	32,842	
Environmental Specialist 1I	.86	33,272	
			Total Personnel FTE: 2.41 113,274

Narrative:

Environmental Positions are full time funded 70 - 85% by GAP grant, remaining FTE paid by 106 grant, except on-call position.

B. Fringe Benefits

<u>Position</u>	<u>Calculation</u>	<u>Benefit Cost</u>	
Environmental Director	47,160 x 27.24%	12,848	
Environmental Supervisor	32,842 x 30%	9,853	
Environmental Specialist	33,272 x 30%	9,981	
			Total Fringe benefits 32,692

Narrative:

Fringe Benefits are calculated at average rates, provided by finance.

C. Meetings/ Trainings

Narrative:

During the year several meetings and trainings on issues that relate to Yavapai-Apache Nation program are held. Funds will be used to send 3 staff to one or two of these events

Region 9 Annual Conference

3 people to attend

Registration - $325 \times 3 = 975$

Airfare - $260 \times 3 = 780$

Hotel - $300 \text{ per night} \times 5 \text{ nights} \times 3 = 4,350$

Per Diem -- $80 \text{ per day} \times 5 \text{ days} \times 3 = 1,800$

Transportation from airport to destination - Shuttle/ taxi - $15 \times 3 \times 2 \text{ trips} = 90$

Total 7,995

Narrative:

During the year several trainings on issues that relate to Yavapai-Apache Nation program are held. Funds will be used to send 3 staff to one or two of these trainings

Regional 9 RTOC Conferences:

1 person to attend

Air fare 600

Hotel $120 \times 1 \times 4 \text{ nights} = 480$

Per Diem $60 \text{ per day} \times 4 \text{ days} = 240$

Total for 1 RTOC = 1,320

Meeting Total 9,315

Training:

Climate Change and Resilience Training:

2 people to attend

Airfare - $350 \times 2 = 700$

Hotel - $150 \text{ per night} \times 2 \times 2 \text{ nights} = 600$

Per Diem - $60 \text{ per day} \times 2 \times 3 \text{ days} = 240$

Total 1,540

Air Quality Training:

Airfare - $350 \times 2 = 700$

Hotel - $150 \text{ per night} \times 2 \times 2 \text{ nights} = 600$

Per Diem - $40 \text{ per day} \times 2 \times 3 \text{ days} = 240$

Total 1,540

Pesticide Training:

Airfare - $350 \times 2 = 700$

Hotel - $150 \text{ per night} \times 2 \times 2 \text{ nights} = 600$

Per Diem - $40 \text{ per day} \times 2 \times 3 \text{ days} = 240$

Total 1,540

Training Total 4,620

Total Meeting/ Training - 13,935

D. Professional Services:

HHW Collection Event	4,000
Climate Change and Resilience Consultant	4,168

Total Consultant- 8,168

Total GAP Budget – 168,069

E. Indirect Cost Agreement (IDC) – 41,163

Total IDC – 41,163

Total GAP/ Core Budget - 211,750

Budget

A. Personnel	113,274
B. Fringe	32,692
C. Meetings/ Training	13,935
D. Professional Services	8,168

168,069

F. Core/ Supplemental	41,163
Total	209,232

Environmental Protection Department

Component	Salary & Fringe	Other Costs	Description	Work Years	TOTAL
1	\$ 18,144.00	\$ -		0.30	\$ 18,144.00
2	\$ 24,800.00	\$ 4,000.00		0.41	\$ 28,800.00
3	\$ 17,915.00	\$ -		0.30	\$ 17,915.00
4	\$ 18,715.00	\$ -		0.31	\$ 18,715.00
5	\$ 28,710.00	\$ 4,168.00		0.47	\$ 32,878.00
6	\$ 17,748.00	\$ -		0.29	\$ 17,748.00
7	\$ 19,934.00	\$ 13,935.00		0.33	\$ 33,869.00
TOTAL	\$ 145,966.00	\$ 22,103.00		2.41	\$ 168,069.00
BUDGET	\$ 145,966.00	\$ 22,103.00		2.41	\$ 168,069.00
DIFFERENCE	\$ -	\$ -		0	\$ -

Commitment		Cost
	1	\$ 13,800.00
	2	\$ 1,050.00
	3	\$ 2,150.00
	TOTAL	\$ 17,000.00
	BUDGET	#REF!
	DIFFERENCE	#REF!



Yavapai-Apache Nation

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Yavapai-Apache Nation
EPA Proposed Budget FY 2020
GAP Funding**

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