

**RESOLUTION NO. 101 - 2021
OF THE GOVERNING BODY OF THE
YAVAPAI-APACHE NATION**

A Resolution Authorizing the Nation to Submit a Grant Application to the United States Department of Justice Office of Victims of Crime Tribal Victim Set-Aside Program to Continue and Expand Victim Services Provided by the Nation

WHEREAS: The Yavapai-Apache Tribal Council (“Council”) is authorized to represent the Yavapai-Apache Nation (“Nation”) and act on all matters that concern the health and welfare of the Nation, and to make decisions not inconsistent with or contrary to the Constitution of the Yavapai-Apache Nation (“Constitution”) as provided under Article V(a) of the Constitution; and

WHEREAS: The Council is authorized to negotiate and enter into agreements with federal, state and local governments and to accept grant funds as provided under Article V (b) and (s), respectively, of the Constitution; and

WHEREAS: The Council is authorized to manage all tribal economic affairs and to appropriate and regulate the use of the Nation’s funds as provided under Article V (i) and (k), respectively, of the Constitution; and

WHEREAS: The Nation’s Contracts and Grants Manager recommends that the Nation apply for grant funding as follows:

- (1) Funding Agency: United States Department of Justice
- (2) Amount of funding application: \$363,889.00
- (3) Term of grant: Up to 5 years
- (4) Matching funds and source: None
- (5) Nation’s Department or Program administering the grant: Prosecutor;
- (6) Purpose and use of grant funds: Funds will be used to continue and expand the Nation’s victim services program for victims of crime
- (7) Budget attached or not required: Attached

WHEREAS: The Council finds it in the Nation’s best interest to authorize the above-described grant application.

NOW THEREFORE BE IT RESOLVED that the Yavapai-Apache Tribal Council, in Council assembled, at which a quorum is present, hereby authorizes the Nation to apply for grant funding to the above-named funding agency in the amount and for the term described above.

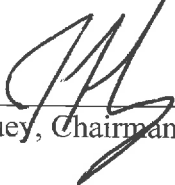
BE IT FURTHER RESOLVED that the Nation agrees that it will comply with all program guidelines and regulations applicable to the above referenced grant program and the certifications required in the grant application; and

BE IT FURTHER RESOLVED that the Council authorizes the Nation's Contracts and Grants Manager to take all actions necessary to complete the grant application and to submit all necessary information to the funding agency in furtherance of the authorized grant application and authorizes the Nation to receive and expend the grant funds in accordance with the grant requirements and the Nation's Budget Code and Financial Policies.

BE IT FINALLY RESOLVED that the Chairman and Vice-Chairwoman, or either of them, are hereby authorized to take such further action as deemed necessary to carry out the intent and purposes of this Resolution.

CERTIFICATION

I hereby certify that the foregoing resolution was adopted by an affirmative vote of the Tribal Council, with a quorum in attendance, presented for approval on June 10 2021, by a vote of 8 in favor, 0 opposed and 1 abstaining, pursuant to the authority contained under the Constitution of the Yavapai-Apache Nation as cited above.



Jon Huey, Chairman

ATTEST:

Karla Reimer

Karla Reimer, Council Secretary

Approved as to form:



Office of the Attorney General

EXHIBIT A

Yavapai-Apache Nation

Grant Application – U.S. Department of Justice
Office Of Victims of Crime
Tribal Victims Set-Aside Program

Narrative and Budget

June 10, 2021

**United States Department of Justice
Office of Victims of Crime
Tribal Victim Set-Aside Program
2021 Formula Funding**

The U.S. DOJ Office of Victims of Crime has allocated 363,889 to the Yavapai-Apache Nation to be used in providing services to victims of crime. These funds are not limited to domestic violence or sexual assault victims like current the grant and will be used to cover services for all victims of crime.

Salaries and counseling services will be moved to this funding source when the current grant is completed in September of 2022.

Funds will be used for salaries, benefits, counseling, emergency short term and long-term housing, transportation, court support services, childcare, food and clothing, baby supplies, and other services as needed.

Budget

Personnel:

Salaries

60,000 per year x 3 years = 180,000

Current grant will cover FY2021 and FY2022 salaries

Benefits:

60,000 for 3 years

Travel Training:

2,000 per year x 5 years = 10,000

General Supplies:

578 per year x 5 years = 2,889

Victim Supplies:

8,000 per year x 3 years = 24,000

Current grants will cover costs for 2021 & 2022

Housing:

9,000 per year x 3 years = 27,000

Current grant will cover 2021 & 2022

Counseling and other support services:

20,000 per year for 3 years = 60,000

Robert Mills

From: Darke Schmitt, Katherine (OJP/OVC) <Katherine.Darke.Schmitt@usdoj.gov>
Sent: Friday, April 9, 2021 9:37 AM
To: Robert Mills
Subject: OVC FY 2021 TVSSA Formula Grant Allocation & Application Process

April 9, 2021

Yavapai-Apache Nation

Jon Huey
Robert Mills

rmills@yan-tribe.org

SENT VIA EMAIL ONLY

RE: Invitation to Apply for OVC Fiscal Year 2021 Tribal Victim Services Set-Aside Formula Program

Dear TVSSA Applicant Representing Yavapai-Apache Nation:

The Office for Victims of Crime (OVC) is inviting the Yavapai-Apache Nation to submit an application for funding under the OVC Fiscal Year (FY) 2021 Tribal Victim Services Set-Aside (TVSSA) Formula Program. You are receiving this letter because your tribe (or entity serving as a tribal designee, or consortia) submitted a Population Certification to OVC this winter indicating your intent to participate in this program. If you have subsequently decided not to participate in the program, please contact Katherine Darke Schmitt at katherine.darke@usdoj.gov immediately.

The TVSSA Formula Program is a non-competitive program. If you submit your application materials as described below and in the program solicitation by 3 p.m., Eastern time (2 p.m. Central, 1 p.m. Mountain, 12 noon Pacific, 11 a.m. Alaska, 10 a.m. Hawaii-Aleutian) June 10, 2021 you will receive a grant in 2021.

Your formula allocation for FY 2021 is: \$363,889.00. The amount of federal support you request should not exceed this amount.^{(i) (iii)}

To provide you with flexibility to meet your community's victim services needs, you may designate a project and budget period of 12 months, 24 months, 36 months, 48 months or 60 months, depending on the design of your program. Additional funds may be available in FY 2022, if the enacted FY 2022 budget includes a provision for the set-aside (as it has every year since FY 2018).

For most grantees—including all grantees who do not have a current TVSSA award—your project start date should be January 1, 2022. If your tribe or organization does have a current TVSSA award that will expire September 30, 2021, and you therefore need an earlier start date for your 2021 award to prevent a lapse in services, please contact your OVC grant manager to discuss an earlier start date.

Funding under the FY2021 TVSSA Formula Program can be used to support activities such as:

- a community needs assessment;
- strategic planning;
- victim service program development and implementation;

- victim service program expansion;
- community outreach and education;
- purchasing or procuring tangible items related to victim services; and
- other activities needed to address the needs of a wide variety of crime victims in tribal communities

Download a catalog of allowable and unallowable expenses for TVSSA projects at <https://ovc.ojp.gov/program/tribal/tribal-victim-services-set-aside>.

Information to support you in building your application is available at <https://ovc.ojp.gov/program/tribal/tribal-victim-services-set-aside>. On that site you will find:

- List of the FY 2021 TVSSA formula allocations for all participating tribes / designees / consortia
- Allowable-Unallowable Cost Chart
- Checklist that may be submitted in place of a project narrative
- A copy of the FY 2021 solicitation document

In addition to the requirements detailed in the attached solicitation, your application should include a description of goals and activities for the project. The Program Description may be submitted in any one of three formats:

- (1) a traditional project narrative (a Word document uploaded as part of your application);
- (2) a checklist which is included in the solicitation document under the heading Program Description and may be accessed at <https://ovc.ojp.gov/program/tribal/tribal-victim-services-set-aside>); or
- (3) created via an interview with OVC staff who will document the information required about the planned program.

If you choose to complete your Program Description via interview, please contact OVCTribalSetAside@ojp.usdoj.gov no later than April 29, 2021. The interview will include the tribal staff in your organization who will be involved in implementing the program and delivering the grant-funded services. If you do not request an interview by April 29, OVC may not be able to accommodate your request and you will need to use either the project narrative or checklist option.

Applicants should visit OJP's performance measurement page at <http://www.ojp.gov/performance> to view the specific reporting requirements for this grant program, including the performance measures and the data to be collected.

In FY 2021, applications will be submitted to DOJ in a **NEW** two-step process. OVC will notify you when you can begin this process.

Step 1 (to be completed by May 12, 2021): Applicants will submit an **SF-424 and an SF-LLL** in Grants.gov at <https://www.grants.gov/web/grants/register.html>. To register in Grants.gov, applicants will need to obtain a Data Universal Numeric System (DUNS) and System of Award Management (SAM) registration or renewal.

Step 2 (to be completed by 3 p.m. Eastern time on June 14, 2021): Applicants will submit the **full application** including attachments in JustGrants at JustGrants.usdoj.gov.

To be considered timely, an application must be submitted by the application deadline using Grants.gov, and the applicant must have received a validation message from Grants.gov that indicates successful and timely submission. OJP urges applicants to submit applications at least 72 hours prior to the application due date to allow time for the applicant to receive validation messages or rejection notifications from Grants.gov and to correct in a timely fashion any problems that may have caused a rejection notification.

OJP encourages applicants to review, the “How To Apply” section in the [OJP Grant Application Resource Guide](#). OVC will be offering technical assistance to applicants through webinars and coaching by our technical assistance providers. You will be notified of those opportunities via email.

I hope that this information is helpful in preparing your application. If you have decided not to participate in the program, please contact Katherine Darke Schmitt at katherine.darke@usdoj.gov immediately to let us know so your formula allocation can be redistributed.

The OVC Tribal Division is looking forward to supporting your tribe in providing victim services to meet your community’s needs through this program. OVC will be providing webinars to provide information to help you prepare your application. Information about those webinars is included on page 2 of the solicitation and posted at the OVC TVSSA website at <https://ovc.ojp.gov/program/tribal/tribal-victim-services-set-aside>. If you have any questions or need further information, please contact our office at OVCTribalSetAside@ojp.usdoj.gov.

Sincerely,



Katherine Darke Schmitt
Acting Director

⁽¹⁾ All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law. All recipients and subrecipients (including any for-profit organizations) must forgo any profit or management fee for the performance of this award. This letter is only an invitation to submit a proposal and is not an indication of project approval or an authorization to begin work on the proposed project.

⁽²⁾ This invitation does not require a match. However, if an application proposes a voluntary match amount, and OJP approves the budget, the total match amount incorporated into the approved budget becomes mandatory and subject to audit.