

POSITION DESCRIPTION: TRACTOR OPERATOR

GENERAL PURPOSE

The Tractor Operator will assist the Farm Supervisor with equipment repairs ranging from power equipment (Weedeaters, Chainsaws, etc) to farm equipment. They will perform regular engine maintenance, inspect, maintain, diagnose, and assist with repairing farm equipment. This job will require working in the fields such as operating farm equipment, discing, land lasering, leveling, planting, irrigating, and harvesting of crops. Duties will range from routing to more complex labor responsibilities requiring incumbents to take initiative, make judgment calls, and make decisions for the process for which they are assigned.

SUPERVISION RECEIVED

Works under direct supervision of the Farm Supervisor.

SUPERVISION EXERCISED

None

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Perform routine engine maintenance and record keeping of all equipment repairs.
- Adjust, repair, and service farm machinery and notify supervisors when machinery malfunctions.
- Manipulate controls to set, activate, and adjust mechanisms on machinery.
- Hook tow trucks to trailer hitches and fasten attachments, such as graders, plows, rollers, and winch cables to tractors and other farm implements.
- Load and unload crops or containers of materials, manually or using equipment.
- Dig and plant seeds, or transplant seedling by hand.
- Harvest vegetables by hand or machinery.
- Apply pesticides, herbicides, or fertilizers to crops.
- Inform Farm Supervisor on progress of crops.
- Operate farm equipment to spray pesticides on weeds along roadside and perimeter of fields to keep weeds down.
- Irrigate all fields early in the morning or late at night.
- Feed and water animals..
- Assist with repairing and painting all farm buildings and sheds.
- Must be able to work under extreme weather conditions, work long hours including weekends and holidays.
- Perform other related duties as assigned.

MINIMUM QUALIFICATIONS

- High School Diploma or GED.
- Experience in farm equipment and the farm industry.
- Must possess basic math skills.
- Must be friendly and able to work with the general public.
- Must be enthusiastic, motivated and well-organized, and be able to work both as part of a team and independently.

- Must have experience of farming and gardening.
- Ability to maintain strict confidentiality.
- Must have valid Arizona Driver's License and/or CDL License and be insurable with the Nation's auto insurance policy and sustain insurability throughout the duration of employment.

PHYSICAL REQUIREMENTS

The employee must occasionally lift and/or move up to eighty (80) pounds. Specific vision abilities required by this job include close vision, distance vision, peripheral vision, depth perception and ability to adjust focus. The noise level in the environment is typical of an office setting. While performing the duties of this job the employee is required to sit, talk or hear, stand, walk, use hands to finger, handle or operate objects, tools or controls, and reach with hands and arms.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The duties listed above are intended only as illustrations of the various types of work performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Employee Acknowledgement

Date