

Placement of Hiring an Off Duty Officer Link

- + Land & Water Program
- + Management of Information Systems
- + Medical Center
- + Public Works
- + Recreation
- + Senior Program
- + Social Services
- + The Montessori Children's House
- + Tribal Court
- + Tribal Housing
- + Wellness Program
- Yavapai-Apache Police Department

928-649-7142 or always dial 911.

The **Public Safety Program** is located in the Middle Verde tribal community next to the Social Service building. Public Safety is comprised of three divisions: police, criminal investigations and fire/emergency services. The Public Safety Program provides all public and community safety measures to all tribal communities.

[SEX OFFENDER REGISTRY](#)

[QUIT FAX REFERRAL FORM](#)



Hire an Off Duty Police Officer

Once you click on the link it goes to the page below (Created by your IT/Website Team) with information on how to request an officer:



OFF DUTY MANAGEMENT

PEOPLE • PROCESS • TECHNOLOGY



In order to efficiently respond to requests and manage the employment of off-duty police officers, The Yavapai-Apache Police Department has partnered with Off Duty Management to provide services related to hiring off-duty officers effective December 3rd, 2020.

You may request to hire off-duty police officers through the Off Duty Management web-based service, OfficerTRAK[®], or calling the toll-free number below.

Off Duty Management provides the following to the customer:

- Online access to information through the OfficerTRAK[®] software including:
 - Job-status
 - Officer attendance
 - Field notes and media files
 - Post orders and instructions
 - Past and future shift information
- Full liability coverage for the customer, the agency, and the officer
- 24/7 customer service through their toll-free number
- Dedicated point of contact for scheduling, invoicing and payroll.

Prohibited Off-Duty Employment*:

1. Certain types of off-duty employment are prohibited for the following reasons:
 - a. **Conflict of Interest:** Employment that has the potential to create a conflict between the officer's duties as a police officer and their duties for the outside employer.
 - (1) Such employment may confront the officer with having to enforce the law against the employer's interest.
 - b. **Threats to the Status or Dignity of the Police:** Employment that adversely effects the Department or lowers the dignity of the police profession.
 - (1) Decisions on employment that may fall into this prohibited category are made on a case-by-case basis by the Chief of Police.
 - c. **Unacceptable Risk of Injury:** Limitations on employment that presents a high potential for injury are intended to avoid injuries that would deny the Department of the officer's regular duty. Such limitations also involve the issue of who is to pay compensation for injury and the officer's eligibility for retirement if an injury is permanently disabling.
2. Members of the Department shall not work for or perform the following activities:
 - a. Any business with escort service, adult bookstore, adult theater, adult entertainment center, or any adult oriented business.
 - b. Serve civil processes or work as a private detective or investigator, or any position where the purpose of employment is to gather information for or appear as a witness in a civil action.
 - c. Off-duty employment that requires the use of police identification, authority, or powers while engaged in the collection of debts, bills, or checks.
 - d. Off-duty employment for any person who is a known felon or who is openly associating with individuals the employee knows are felons.
 - e. Off-duty employment, which requires the performance of police, related services without being armed with a Department approved firearm.
 - f. Accept employment as the result of a labor dispute.
 - (1) This prohibition does not apply to the employee who was employed by the establishment prior to the labor dispute and continues to perform the same duties during the dispute with no additional duties, which might place the employee in a confrontation between labor and management.

- g. Work outside the Yavapai-Apache Nation boundaries in police uniform or in any capacity, which requires the officer to exercise their authority as a peace officer for the State of Arizona without direct approval from the Chief of Police.

***PLEASE NOTE:** the above list is not an all-inclusive and questions regarding permitted activity should be forwarded to Off Duty Management.

RATES:

Title	Total Hourly Rate
Regular	\$51.75
Traffic	\$51.75
Supervisor	\$63.25
Holiday*	\$63.25
Emergency**	\$63.25
Vehicle Rate	\$ 5.75

- 4 Hours minimum per request.
- 72 Hours prior to shift start is required for requests.

***Holiday Rates apply 12:00 am -11:59 pm on New Year's Eve, New Year's Day, MLK Day, Presidents' Day, Easter Sunday, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, and Christmas Day.**

****Emergency rates apply when a request is received less than 72 hours prior to the start of the shift.**

Cancellation policy:

Once an assignment has been approved and scheduled; vendors canceling or reducing assignments are required to pay the full ODM administrative fees for the first 24 hours of the original assignment. Vendors canceling or reducing assignments within 48 hours of the start of the assignment are required to pay the greater of officer hours worked or the agency minimum hours plus ODM administrative fees for the first 24 hours of the original assignment. (Admin fees depend on the coverage and can range from \$6.75 - \$8.25 per hour.)

YOU CAN REQUEST SERVICE OR OBTAIN A QUOTE THE FOLLOWING WAYS:

VISIT OFFICERTRAK® WEBSITE LINK:

<https://odm.officertrak.com/Yavapai-Apache-AZ-PD>

OR CALL OFF DUTY MANAGEMENT 24/7 TOLL-FREE AT 1-877-636-8300